

Minutes of the Regular Meeting of the Board of Trustees of Canadian Rockies School Division held on Tuesday, January 21, 2025 at 7:00 p.m at the Central Board Office in Canmore. The meeting was held in a hybrid format. Participants were invited to attend face-to-face or via google meet. The meeting was recorded and the recording is posted on the division website.

Trustees Present:

B. Callaghan Chair, A. Rheaume Vice Chair, C. Picard, D. Craig, L. Sunderland

Administration and Staff:

C. MacPhee, Superintendent

D. McKibbin, Deputy Superintendent

S. Greene, Assistant Superintendent of Learning, Technology and Facilities

K. Gregovic, Secretary/Associate Superintendent

C. Jensen, Treasurer/Associate Superintendent

M. Shoemaker, Director of Learning Services

F. Watkins, Learning Services Coordinator

N. Dack Doi, Indigenous Services Coordinator

N. Miles, Principal, BCHS

J. Keon, Assistant Principal, Alpenglow/CCHS

K. Proudfoot, Principal, LGMS

D. Prescesky, Assistant Principal, LGMS

B. Wityshyn, Principal, ERS

J. Billings, Principal, BES

C. Kestle, Principal, Exshaw

H. Holthuis, District Principal

D. Larson, Instructional Lead Teacher

J. Bowes, Executive Assistant

Recorder

1. Land Acknowledgement

2. Call to Order

The Chair called the meeting to order at 7:01 p.m. with all trustees present and called for any additions, deletions or changes to the agenda.

3. Approval of Agenda

Motion: A. Rheaume

That the agenda be approved as presented

Carried

Agenda

965-2025

4. Approval of Minutes

4.1 [Regular Board Meeting November 26, 2024](#)

Unofficial Draft - Subject to Ratification

Reg Mtg Minutes 966-2025 Motion : D. Craig
That the minutes of the November 26, 2024 Regular Meeting be approved as presented.
Carried

4.2 [Special Meeting December 18, 2024](#)

Special Mtg Minutes 967-2025 Motion: A. Rheaume
That the minutes of the December 18, 2024 Special Meeting be approved as presented

5. Delegations/Presentations - Student Wellness Symposium - Director of Learning Services - Mike Shoemaker

6. Superintendent Report

6.1 Directives for Action

6.1.1 [Joint Elections Agreements with Municipalities](#)

Joint Elections Agreements 968-2025 Motion: A. Rheaume
That the Board of Trustees approves the formation of joint election Agreements with the Town of Canmore, and the Town of Banff. The Agreement with the MD of Bighorn will be reviewed for approval at the next Public Board Meeting once the secretary/associate superintendent receives the draft from the MD of Bighorn.

Carried

6.1.2 [Canadian Rockies Public Schools Foundation](#)

CRPS Foundation 969-2025 Motion: A. Rheaume
That the Board of Trustees approve the following community members, David Mackenzie, Gary Anderson, and Bradley Bischoff as directors for the non-profit corporation, which is proposed to be named the Canadian Rockies Public Schools Foundation. Two Board of Trustees, the Chair and Vice-Chair, will also sit as Directors for the Canadian Rockies Public Schools Foundation, at this point and time. Directors can be changed once the terms of the Bylaws have been established.

Carried

6.2 Information Items

6.2.1 [Operational Report](#)

7. Trustee Reports

7.3.1 B. Callaghan, Chair

- Committee of the Whole Meetings
- Special Board Meeting
- Town of Canmore Meeting

Unofficial Draft - Subject to Ratification

- Council of Councils Meeting
- Labour Relations
- School Christmas Concerts
- Alpenglow Open House
- ERS Council Meeting
- TEBA
- TBAC
- CCHS Council Meeting
- Zone 5 Meeting
- In-House Meetings

7.3.2 A. Rheaume, Vice-Chair

- Committee of the Whole Meetings
- Special Board Meeting
- LGMS Online Meeting
- Town of Canmore Meeting
- TBAC Meeting
- International Student Program Christmas Dinner
- Council of Councils Meeting

7.3.3 C. Picard

- Committee of the Whole Meetings
- Council of Councils Meeting
- Special Board Meeting
- Town of Canmore Meeting
- Zone 5 Meeting

7.3.4 L. Sunderland

- Committee of the Whole Meetings
- Special Board Meeting
- BES Council Meetings (2)
- Town of Canmore Meeting
- BCHS Council
- BCHS Open House
- CCHS Drama

7.3.5 D. Craig

- Committee of the Whole Meetings
- Special Board Meeting
- Town of Canmore Meeting
- Council of Councils Meeting
- ERS Christmas Concert
- LGMS Christmas Concert

Unofficial Draft - Subject to Ratification

- Exshaw Christmas Concert
- CCHS Drama Performance
- Accompanied ERS class to the OLC

8. Questions ([see Policy 7, Section 11\(a\)](#))

- No questions brought forward at this time

9. Chair's Remarks/Correspondence

No Correspondence at this time

10. In Camera

In Camera 970-2025 Motion: D. Craig
That the Board go in camera at 8:04 p.m.

Carried

Out of Camera 971-2025 Motion: A. Rheaume
That the Board come out of camera at 8:49 p.m.

Carried

11: Adjournment

Adjourn 972-2025 Motion: B. Callaghan
That the meeting adjourn at 8:50 p.m.

Carried

Brian Callaghan, Chair
Board of Trustees

Cheryl Jensen, Treasurer/Associate Superintendent
Canadian Rockies School Division