

# Translate a Google Form to Your Preferred Language

If you would like to see a Google Form in your preferred language, you can easily use Google Translate to translate the form on your screen. Follow these simple steps to change the language directly within your browser. This guide will help you make the form easier to understand in the language of your choice.

## **Step 1: Open Your Google Form**

- Click the link to open the Google Form you want to translate.
- Make sure you are viewing the form **in a web browser**, such as Chrome not from a smart phone.

#### Step 2: Right-Click to Access "Translate to..."

- Right-click anywhere on the form.
- A menu will appear with several options.
- In the menu, click on "Translate to English" (or "Translate to..." if it shows a different language).

# Step 3: Select "Choose Another Language"

- Another box will appear in the upper right corner of your screen with more translation options.
- Click on the three vertical dots.
- Select "Choose another language."

## Step 4: Choose Your Preferred Language

- A list of languages will appear—scroll to find and select your preferred language.
- The Google Form will now display in your chosen language.



