

Minutes of the Regular Meeting of the Board of Trustees of Canadian Rockies School Division held on Tuesday, October 22, 2024 at 7:00 p.m at the Exshaw School in Exshaw. The meeting was held in a hybrid format. Participants were invited to attend face-to-face or via google meet. The meeting was recorded and the recording is posted on the division website.

Trustees Present:

B. Callaghan Chair, A. Rheume Vice Chair, C. Picard, D. Craig

Absent: L. Sunderland

Administration and Staff:

C. MacPhee, Superintendent

D. McKibbin, Deputy Superintendent

S. Greene, Assistant Superintendent of Learning, Technology and Facilities

K. Gregovic, Secretary/Associate Superintendent

C. Jensen, Treasurer/Associate Superintendent

M. Shoemaker, Director of Learning Services

F. Watkins, Learning Services Coordinator

K. Proudfoot, Principal, LGMS

D. Prescesky, Assistant Principal, LGMS

A Preece, Principal, CCHS/Alpenglow School

B. Wityshyn, Principal, ERS

J. Billings, Principal, BES

C. Kestle, Principal, Exshaw

K. Weller, Assistant Principal Exshaw

H. Holthuis, District Principal

N. Dack-Doi, Indigenous Services Coordinator

J. Bowes, Executive Assistant

Recorder

1. Land Acknowledgement

2. Call to Order

The Chair called the meeting to order at 7:00 p.m. with all trustees present and called for any additions, deletions or changes to the agenda.

3. Approval of Agenda

Motion: A Rheume

That the agenda be approved as presented

Carried

Agenda

941-2025

4. Approval of Minutes

4.1 [Organizational Meeting - September 24, 2024](#)

Organizational Mtg Minutes 942-2025

Motion : A Rheaume

That the minutes of the September 24, 2024 Organizational Meeting be approved as presented.

Carried

4.2 [Regular Meeting - September 14, 2024](#)

Regular Mtg Minutes

943-2025

Motion : D. Craig

That the minutes of the September 24, 2024 Special Meeting be approved as presented.

Carried

5. Delegations/Presentations - [Canadian Assessment for Learning Conference \(CAfLC\)](#)

6. Superintendent Report

6.1 Directives for Action

6.1.1 [CCHS Multi-Purpose Redesign](#)

CCHS Multipurpose Rm

944-2025

Motion: A. Rheaume

That the Board approves moving forward with Phase II of the Multi-Purpose space.

Carried

6.1.2 [Reserve Transfers](#)

Reserve Transfers

945-2025

Motion: C. Picard

That the Board of Trustees approves the following transfers as of August 31, 2024

- Transfer \$100,000 from transportation operating reserves to unrestricted surplus to cover the transportation deficit in the year;
- Transfer the projected system administration surplus of \$470,000 to system administration capital reserves; and
- Transfer \$100,000 of the external services projected surplus to external services operating reserve and transfer \$462,000 in projected external services surplus to external services capital reserve.

Carried

6.1.3 [Locally Developed Courses](#)

LDC

946-2025

Motion: D. Craig

That the Board approves acquiring the noted 5 credit courses for high schools within the jurisdiction of Canadian Rockies Public Schools.

Carried

6.1.4 [Board Policy Amendments](#)

Bd Policy Amendments

947-2025

Motion: A. Rheaume

The Board of Trustees approves the following amended Board Policies:

Board Policy No. 2: Role of the Board
Board Policy No. 5: Role of the Board Chair,
Board Policy No. 6: Role of the Vice-Chair
Board Policy No. 7: Board Operations.

Carried

6.2 Information Items

6.2.1 [Dual Credit](#)

A Rheaume: Recommendation that the Board of Trustees accepts this report as information.

6.2.2 [School Council or Advisory Committee](#)

A Rheaume: Recommendation that the Board of Trustees accepts this report as information.

6.2.3 [Operational Report](#)

7. Trustee Reports

7.3.1 B. Callaghan, Chair

- Committee of the Whole
- Briefing session - funding framework
- CCHS Visit - Breakfast
- TEBA/TBAC preparation
- Arts Place - Bow Valley Connections
- PSBA Conference
- LGMS Lands Meetings

7.3.2 A. Rheaume, Vice-Chair

- CCHS Visit - Breakfast
- LGMS LandsMeetings
- Committee of the Whole
- ASBA Bill 20 Information Virtual Meeting

7.3.3 C. Picard

- Zone 5 meeting
- ASBA Bill 20 Information Virtual Meeting
- ERS Council Meeting
- Committee of the Whole

7.3.4 L. Sunderland, Absent

7.3.5 D. Craig

- Committee of the Whole
- Exshaw School Council

8. Questions ([see Policy 7, Section 11\(a\)](#))

- No questions brought forward at this time

9. Chair's Remarks/Correspondence

9.1 [Thank You - Carter-Ryan Gallery Donation](#)

10. In Camera

In Camera 948-2025

Motion: B. Callaghan

That the Board go in camera at 8:17 p.m.

Carried

Out of Camera 949-2025

Motion: A. Rheaume

That the Board come out of camera at 8:30 p.m.

Carried

11: Adjournment

Adjourn 950-2025

Motion: D. Craig

That the meeting adjourn at 8:31 p.m.

Carried



Brian Callaghan, Chair
Board of Trustees



Cheryl Jensen, Treasurer/Associate Superintendent
Canadian Rockies School Division