



## Educational Assistant Positions

Canadian Rockies Public Schools is now accepting applications for the following Educational Assistant position for the 2024-2025 school year:

- Full-Time Regular Positions

### General Responsibilities

- Working one on one or in small groups with students.
- Providing supervision within the classroom, on the playground and during transition periods.
- Assisting with the delivery of regular, adapted or modified student programs in an inclusive classroom setting.
- Working collaboratively with a team that may include teachers, therapists, consultants, educational assistants and parents.
- Implementing student program plans under the direction of a teacher.
- This position may also involve portering, personal care and lifting.

### General Qualifications:

- Educational Assistant certificate or post secondary training in a related field of study is preferred.
- Experience working with children with diverse learning needs in an inclusive classroom setting.
- Effective communication skills and the ability to work collaboratively with teachers, consultants, parents, and other educational assistants.
- Proven skills in positive behaviour supports would be considered an asset.
- Training and/or experience in speech and language development would be considered an asset.
- Ability to work in a physically demanding environment that requires a high level of energy would be considered an asset.
- MANDT training and experience with assistive technology would be considered an asset.

**Start Date:** As soon as suitable candidates have been found

**Rate of Pay:** Starting at \$22.87 per hour plus benefits

The working conditions for this position are covered under a collective agreement between the Canadian Rockies School Division and the Canadian Union of Public Employees Local 4306.

**Closing date for applications:** Until suitable candidates have been found. First considerations will be given to those who have applied by **Tuesday, November 12th at 8:00 a.m.**

**No hard copies or faxes will be accepted. Applicants should indicate the position that they are applying for and include at least 2 references one of which should be a recent supervisor. Please provide both phone numbers and email addresses for references. A Criminal Record Check/Vulnerable Sector Check (current within 3 months) will be required before the successful candidate may start in this position.**

Applications will only be accepted electronically by email to [hr@crps.ca](mailto:hr@crps.ca).

### Attention:

Mr. Christopher MacPhee,  
Superintendent of Schools

*Canadian Rockies Public Schools thanks all applicants; however only those candidates selected for an interview will be contacted.*