

Minutes of the Regular Meeting of the Board of Trustees of Canadian Rockies School Division held on Tuesday, September 24, 2024 at 7:00 p.m at the Central Board Office in Canmore. The meeting was held in a hybrid format. Participants were invited to attend face-to-face or via google meet. The meeting was recorded and the recording is posted on the division website.

**Trustees Present:**

B. Callaghan Chair, A. Rheaume Vice Chair, C. Picard, L. Sunderland, D. Craig

**Administration and Staff:**

C. MacPhee, Superintendent

D. McKibbin, Deputy Superintendent

K. Gregovic, Secretary/Associate Superintendent

C. Jensen, Treasurer/Associate Superintendent

M. Shoemaker, Director of Learning Services

F. Watkins, Learning Services Coordinator

K. Proudfoot, Principal, LGMS

A Preece, Principal, CCHS/Alpenglow School

B. Wityshyn, Principal, ERS

J. Billings, Principal, BES

H. Holthuis, District Principal

N. Dack-Doi, Indigenous Services Coordinator

J. Bowes, Executive Assistant

**Recorder**

**1. Land Acknowledgement**

**2. Call to Order**

The Chair called the meeting to order at 7:01 p.m. with all trustees present and called for any additions, deletions or changes to the agenda.

**3. Approval of Agenda**

Agenda

933-2025

Motion: A. Rheaume

That the agenda be approved with one addition: 6.1.2 Directive for Action CCHS Jazz Band Trip

Carried

**4. Approval of Minutes**

**4.1 [Regular Meeting - August 28, 2024](#)**

Regular Mtg Minutes

934-2025

Motion : A. Rheaume

That the minutes of the August 28, 2024 Regular Meeting be approved as presented.

Carried

Special Mtg Minutes	935-2025	<p><b>4.2 <a href="#">Special Meeting - September 14, 1014</a></b>  Motion : L. Sunderland  That the minutes of the September 14, 2024 Special Meeting be approved as presented.</p> <p style="text-align: right;">Carried</p>
<p><b>5. Delegations/Presentations - <a href="#">Speech Language Pathologist and Occupational Therapist</a></b></p>		
<p><b>6. Superintendent Report</b></p>		
<p><b>6.1 Directives for Action</b></p>		
Advocacy Priorities	936-2025	<p><b>6.1.1 <a href="#">Advocacy Priorities</a></b>  Motion: D. Craig  That the Board of Trustees directs administration to move forward with posting a new edition of its 2024/25 Advocacy Priorities.</p> <p style="text-align: right;">Carried</p>
CCHS Jazz Band Trip	937-2025	<p><b>6.1.2 <a href="#">CCHS Jazz Band Trip</a></b>  Motion: L. Sunderland  Based on the information provided, the Board of Trustees grants approval in principle for the CCHS Jazz band to move forward with planning a trip to the Heritage Music Festival in Seattle, Washington from April 3 - 7, 2025. Final approval will be given once all documentation, procedures and planning are in place.</p> <p style="text-align: right;">Carried</p>
<p><b>6.2 Information Items</b></p>		
<p><b>6.2.1 <a href="#">Pauw Foundation Donation</a></b></p>		
<p>L. Sunderland: Recommendation that the Board of Trustees accepts this report as information.</p>		
<p><b>6.2.2 <a href="#">Council of Councils Initiatives</a></b></p>		
<p>A Rheaume: Recommendation that the Board of Trustees accepts this report as information.</p>		
<p><b>6.2.3 <a href="#">CCHS SALTS Trips</a></b></p>		
<p>C. Picard: Recommendation that the Board of Trustees accepts this report as information.</p>		
<p><b>6.2.5 <a href="#">Operational Report</a></b></p>		
<p><b>7. Trustee Reports</b></p>		
<p><b>7.3.1 B. Callaghan, Chair</b></p> <ul style="list-style-type: none"> <li>● LGMS Lands Meetings</li> </ul>		

- Committee of the Whole
- CCHS Open House
- Special Board Meeting
- ERS Parent Council Meeting
- CCHS Visit - Breakfast Program
- CCHS High School Tour - projects over the summer
- TEBA
- Organizational Meeting

**7.3.2 A. Rheaume, Vice-Chair**

- LGMS Lands Meetings
- BES Open House
- Committee of the Whole
- Exshaw Open House
- Special Board Meeting
- German Mission Debrief with Minister of Education
- Organizational Board Meeting
- CCHS Visit - Breakfast Program

**7.3.3 C. Picard**

- LGMS Lands Meetings
- Zone 5 Meeting
- Committee of the Whole
- Special Board Meeting
- CCHS Parent Council
- CCHS Visit - Breakfast Program
- Organizational Meeting

**7.3.4 L. Sunderland**

- LGMS Lands Meetings
- Committee of the Whole
- BES Open House
- Special Board Meeting
- CCHS Student Orientation Night
- Jazz Band Meeting
- Organizational Meeting

**7.3.5 D. Craig**

- LGMS Lands Meetings
- Committee of the Whole
- ERS Open House
- Exshaw Open House
- Special Board Meeting

- Exshaw School Council
- Organizational Meeting

**8. Questions** ([see Policy 7, Section 11\(a\)](#))

- No questions brought forward at this time

**9. Chair's Remarks/Correspondence**

**9.1** [ASCA \(Alberta School Councils Association\) Thank You Re School Councils Membership Renewal](#)

**10. In Camera**

In Camera	938-2025	Motion: L. Sunderland That the Board go in camera at 8:30 p.m.  <div style="text-align: right;">Carried</div>
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Out of Camera	939-2025	Motion: A. Rheaume That the Board come out of camera at 8:35 p.m.  <div style="text-align: right;">Carried</div>
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**11: Adjournment**

Adjourn	940-2025	Motion: A. Rheaume That the meeting adjourn at 8:35 p.m.  <div style="text-align: right;">Carried</div>
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Brian Callaghan, Chair  
Board of Trustees




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Cheryl Jensen, Treasurer/Associate Superintendent  
Canadian Rockies School Division