

Minutes of the Regular Meeting of the Board of Trustees of Canadian Rockies School Division held on Wednesday, August 28, 2024 at 7:00 p.m at the Central Board Office in Canmore. The meeting was held in a hybrid format. Participants were invited to attend face-to-face or via google meet. The meeting was recorded and the recording is posted on the division website.

**Trustees Present:**

A Rheume Chair, B. Callaghan Vice Chair, C. Picard, L. Sunderland, D. Craig

**Administration and Staff:**

C. MacPhee, Superintendent  
D. McKibbin, Deputy Superintendent  
S. Greene, Assistant Superintendent Learning, Technology and Facilities  
K. Gregovic, Secretary/Associate Superintendent  
C. Jensen, Treasurer/Associate Superintendent  
M. Shoemaker, Director Learning Services  
F. Watkins, Learning Services Coordinator  
C. Kestle, Principal, Exshaw School  
K. Proudfoot, Principal, LGMS  
A Preece, Principal, CCHS/Alpenglow School  
N. Miles, Principal, BCHS  
B. Wityshyn, Principal, ERS  
J. Billings, Principal, BES  
H. Holthuis, District Principal  
D. Prescesky, Assistant Principal, LGMS  
N. Dack-Doi, Indigenous Services Coordinator  
J. Bowes, Executive Assistant

**Recorder**

**1. Land Acknowledgement**

**2. Call to Order**

The Chair called the meeting to order at 7:00 p.m. with all trustees present and called for any additions, deletions or changes to the agenda.

**3. Approval of Agenda**

Motion: D. Craig

That the agenda be approved as presented

Carried

**4. Approval of Minutes**

**4.1 [Regular Meeting - June 19, 2024](#)**

Motion : D. Craig

Agenda 919-2025

Regular Mtg Minutes 920-2025

That the minutes of the June 19 , 2024 Regular Meeting be approved as presented.

Carried

#### **4.2 [Special Meeting - June 25, 2024](#)**

Special Mtg Minutes 921-2025

Motion : L. Sunderland

That the minutes of the June 25, 2024 Special Meeting be approved as presented.

Carried

### **5. Delegations/Presentations - No presentations at this time**

### **6. Superintendent Report**

#### **6.1 Directives for Action**

##### **6.1.1 [Bank Borrowing Resolution](#)**

Bank Borrowing Resolution 922-2025

Motion: A. Rheaume

That the Board approves a Borrowing Resolution to borrow up to two million on a revolving basis in accordance with the standard form, a copy of which is attached hereto and forms part of these minutes.

Carried

#### **6.2 Information Items**

##### **6.2.1 [2023-24 Year End Fiscal Planning](#)**

##### **6.2.2 [Administrative Procedures](#)**

##### **6.2.3 [BCHS Hikes](#)**

##### **6.2.4 [School Open Houses](#)**

##### **6.2.5 [Operational Report](#)**

### **7. Trustee Reports**

#### **7.3.1 A. Rheaume, Chair**

- LGMS Lands - builder partner interviews
- Builder partner update meetings
- BCHS Grad
- CRPS Entry - Canada Day Parade
- Meeting TOC Mayor
- Cosmetology review
- Opening Day
- LGMS Lands Update Meetings

- 7.3.2** B. Callaghan, Vice-Chair
  - Alpenglow Grade 6 Farewell
  - CCHS Grad
  - Meeting TOC Mayor
  - CCHS Cosmetology review
  
- 7.3.3** C. Picard
  - LGMS Lands Update Meetings
  - Opening Day
  
- 7.3.4** L. Sunderland
  - LGMS Lands
  - Cosmetology review
  - BES Parent Council BBQ
  - CCHS Project visit
  
- 7.3.5** D. Craig
  - National Indigenous People’s Day in Exshaw
  - LGMS Lands Update Meetings
  - Exshaw Grade 8 Farewell
  - CRPS Entry - Canada Day Parade
  - Cosmetology review
  - Opening Day
  
- 8. Questions** ([see Policy 7, Section 11\(a\)](#))
  - No questions brought forward at this time
  
- 9. Chair’s Remarks/Correspondence**
- 9.1** [Four Year Education Plan \(2021-2025, Year 4\)](#)

**10. In Camera**

In Camera	923-2025	Motion: L. Sunderland That the Board go in camera at 7:33 p.m.  <div style="text-align: right;">Carried</div>
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Out of Camera	924-2025	Motion: B. Callaghan That the Board come out of camera at 7:57 p.m.  <div style="text-align: right;">Carried</div>
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**11: Adjournment**

Adjourn	925-2025	Motion: C. Picard That the meeting adjourn at 7:58 p.m.  <div style="text-align: right;">Carried</div>
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Arlene Rheume, Chair  
Board of Trustees



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Cheryl Jensen, Treasurer/Associate Superintendent  
Canadian Rockies School Division