

Minutes of the Regular Meeting of the Board of Trustees of Canadian Rockies School Division held on Tuesday, September 19, 2023 at 7:00 p.m at Canmore Central Board Office. The meeting was held in a hybrid format. Participants were invited to attend face-to-face or via google meet. The meeting was recorded and the recording is posted on the division website.

Trustees Present:

A Rheaume Chair, B. Callaghan Vice Chair L. Sunderland, D. Craig

Absent: C. Picard

Administration and Staff:

C. MacPhee, Superintendent

D. McKibbin, Deputy Superintendent

K. Gregovic, Secretary/Associate Superintendent

C. Jensen, Treasurer/Associate Superintendent

S. Greene, Assistant Superintendent of Learning, Technology and Facilities

M. Shoemaker, Director of Learning Services

H. Holthuis, Assistant Principal, Alpenglow, and CCHS

B. Wityshyn, Principal, ERS

J. Keon, Principal, Exshaw School

C. Kestle, Principal, BES

E. Lewis, Transportation Manager

A Spanier - Communication Consultant

J. Bowes, Executive Assistant

Recorder

1. Land Acknowledgement

2. Call to Order

The Chair called the meeting to order at 7:00 p.m. with a quorum of trustees present and called for any additions, deletions or changes to the agenda.

3. Approval of Agenda

Motion: B. Callaghan

That the agenda be approved with the following additions:

3.1 Addition 6.1.2 Board Work Plan

3.2 Addition 6.1.3 Four Year Education Planning Process - 2021-2025
(Year 4)

3.3 Addition 6.1.4 Calendar Development Process

3.4 Addition 10.2 In Camera - Employee Evaluation

Carried

4. Approval of Minutes

4.1 [Organizational Meeting](#) - August 29, 2023

Motion : L. Sunderland

Agenda

824-2024

Organizational Mtg Minutes

825-2024

That the minutes of the August 29, 2023 Organizational Meeting be approved as presented.

Carried

Regular Mtg Minutes

826-2024

4.2 [Regular Meeting](#) - August 29, 2023

Motion : B. Callaghan

That the minutes of the August 29, 2023 Regular Meeting be approved as presented.

Carried

5. Delegations/Presentations -

5.1 [CCHS Staff and Students Re High School Students' Photo Festival Exchange in Higashikawa, Japan](#)

5.2 [BES - Road and Bus Safety](#)

6. Superintendent Report

6.1 Directives for Action

6.1.1 [Board Policy #12](#)

Bd Policy #12

827-2024

Motion: **B. Callaghan**

That the Board approves the amendments to Board Policy #12: Role of the Superintendent, to align with Administrative Procedure 469 Secretary-Associate Superintendent.

Carried

6.1.2 [Board Work Plan](#)

Bd Work Plan

828-2024

Motion: A. Rheaume

That the Board approves the Board Annual Work Plan for 2023/24 as presented.

Carried

6.1.3 [Four Year Education Planning Process - 2021 - 2025 \(Year 4\)](#)

4Yr Ed Planning Process

829-2024

Motion: D. Craig

That the Board approves the Four Year Planning Process for 2021 - 2025 (Year 4) as presented.

Carried

6.1.4 [Calendar Development Process](#)

Calendar Dev Process

830-2024

Motion: L. Sunderland

That the Board approves the CRPS' Calendar Development Process for 2025-26.

Carried

6.2 Information Items

6.2.1 [Administrative Procedures](#)

The Superintendent will set up dates for the trustees to tour the school sites of the new projects

6.2.2 [SALTS Trip - Final Approval](#)

6.2.3 [Operational Report](#)

7. Trustee Reports

7.3.1 A. Rheaume, Chair

- Committee of the Whole
- BES Open House

7.3.2 B. Callaghan, Vice-Chair

- CUPE 37 Negotiations
- CCHS Council Meeting
- Committee of the Whole Meeting
- Preparing for a German delegation of educators visiting the province of Alberta, including the Bow Valley

7.3.3 C. Picard (Absent)

7.3.4 L. Sunderland

- Committee of the Whole
- International Recruiting - visiting agents

7.3.5 D. Craig

- ERS Open House
- Exshaw School Open House
- LGMS Open House
- Committee of the Whole

8. Questions ([see Policy 7, Section 11\(a\)](#))

- No questions brought forward at this time

9. Chair's Remarks/Correspondence

- No correspondence at this time

10. In Camera

In Camera

831-2024

Motion: B. Callaghan

That the Board go in camera at 8:40 p.m.

Carried

Out-of-Camera

832-2024

Motion: B. Callaghan

That the Board move out of camera at 8:52 p.m.

Carried

Employee Evaluation

833-2024

Motion: B. Callaghan

That the Board approve the evaluation for employee #10954 that was presented on June 22, 2023, reviewed and amended on September 19, 2023.

Carried

Adjourn

834-2024

11: Adjournment

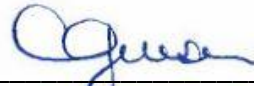
Motion: B. Callaghan

That the meeting adjourn at 8:55 p.m.

Carried



Arlene Rheume, Chair
Board of Trustees



Cheryl Jensen, Treasurer/Associate Superintendent
Canadian Rockies School Division