



Relief Custodians and Relief Housekeepers

Canadian Rockies Public Schools is now accepting applications for Relief Custodians and Relief Housekeepers.

General Duties and Responsibilities:

Custodian and Housekeeper responsibilities may differ for Elementary, Middle and High Schools. The main responsibilities include, but are not limited to (training will be provided):

- Housekeeping duties (eg: floors, garbage, refills dispensers, vacuum carpets)
- Washes windows
- Washes student desks as required
- Sanitizes bathrooms
- Assists in scheduled tasks (eg: recoating of hardwood floors, hot water extraction of carpets and mats)
- Operates mechanical floor cleaning equipment
- All other duties as assigned by the Custodian Supervisor or School Administration

General Qualifications:

- Custodial experience, preferable in a school environment
- Excellent communication skills
- Ability to work independently and as part of a team
- Reliable with high integrity and strong work ethic
- Proactive organizational skills
- Time management and multitasking abilities

Start Date: As soon as suitable candidates have been found.

Hours: Custodian duties are required during the evenings. Housekeeping duties are required during the schools' operational hours.

Rate of Pay: Starting rate is \$19.48 per hour for Housekeepers and \$22.44 per hour for Custodians.

Closing date for applications: Until suitable candidates are found.

The working conditions for this position are covered under a collective agreement between the Canadian Rockies School Division No. 12 and the Canadian Union of Public Employees Local 37.

No hard copies or faxes will be accepted. Applicants should indicate the position that they are applying for and include at least 2 references one of which should be a recent supervisor. Please provide both phone numbers and email addresses for references. A Criminal Record Check/Vulnerable Sector Check (current within 3 months) will be required before the successful candidate may start in this position.

Applications will only be accepted electronically by email to hr@crps.ca.

Attention: Mr. Christopher MacPhee,
Superintendent of Schools

Canadian Rockies Public Schools thanks all applicants; however only those candidates selected for an interview will be contacted.