

Minutes of the Regular Meeting of the Board of Trustees of Canadian Rockies School Division held on Wednesday, January 25, 2023 at 7:00 p.m at Canmore Central Board Office. The meeting was held in a hybrid format. Participants were invited to attend face-to-face or via google meet. The meeting was recorded and the recording is posted on the division website.

Trustees Present:

A Rheaume (Chair), B. Callaghan (Vice-Chair), C. Picard, L. Sunderland, D. Craig

Administration and Staff:

C. MacPhee, Superintendent
D. McKibbin, Deputy Superintendent
M. Guindon, Secretary-Treasurer
M. Shoemaker, Director of Learning Services
S. Greene, Director of Learning, Technology and Facilities
C. Rogers, Principal, Alpenglow, BCHS and CCHS
C. Kestle, Principal, BES
K. Proudfoot, Principal, LGMS
F. Watkins, Assistant Principal, LGMS
N. Dack-Doi, Coordinator, Education Service Agreement
B. Wityshyn, Principal, ERS
J. Keon, Principal, Exshaw
N. Miles, Assistant Principal, BCHS
Angela Spanier - Communication Consultant
J. Bowes, Executive Assistant

Recorder

1. Call to Order

The Chair called the meeting to order at 7:00 p.m. with a quorum of trustees present and called for any additions, deletions or changes to the agenda.

2. Approval of Agenda

Motion: D. Craig

That the agenda be approved as presented.

Carried

3. Presentations

3.1 [Nurturing Excellence in Instructional Leadership \(NEIL\)](#) - Christopher MacPhee, Debbie McKibbin, Steve Greene, Mike Shoemaker

4. Approval of Minutes

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| Regular Mtg Minutes | 733-2023 | <p>4.1 Regular Meeting - November 23, 2022</p> <p>Motion: D. Craig</p> <p>That the minutes of the November 23, 2022 Regular Meeting be approved as presented.</p> <p style="text-align: right;">Carried</p> |
| Special Mtg Minutes | 734-2023 | <p>4.2 Special Meeting - November 29, 2022</p> <p>Motion: B. Callaghan</p> <p>That the minutes of the November 29, 2022 Special Meeting be approved as presented.</p> <p style="text-align: right;">Carried</p> |
| 5. Action Items | | |
| AERR | 735-2023 | <p>5.1 Annual Education Results Report (AERR)</p> <p>Motion: B. Callaghan</p> <p>That the Board of Trustees approve the 2021-22 Annual Education Results Report (AERR) as presented.</p> <p style="text-align: right;">Carried</p> |
| Budget Reporting Process | 736-2023 | <p>5.2 Budget Reporting Process</p> <p>Motion: L. Sunderland</p> <p>That the Board of Trustees approve Year-to-Date Reports be prepared on a quarterly basis and presented to the Board at the Committee of the Whole meetings</p> <p style="text-align: right;">Carried</p> |
| 6. Information / Discussion | | |
| <p>6.1 Superintendent Report</p> <ul style="list-style-type: none"> ● LGMS Land Development ● Re-Design CCHS Theatre and BCHS Kitchen Space ● Summer CALM Registration ● Expansion OLC Staff accommodation and classroom space ● Council of Councils Meeting - wish lists | | |
| <p>6.2 Deputy Superintendent Report</p> <ul style="list-style-type: none"> ● Kindergarten Open Houses ● Professional Learning Networks (PLN's) ● New Teacher Orientation | | |
| 6.3 PAUW Foundation Donation | | |
| 6.4 Administrative Procedure Update | | |
| 7. Board Items | | |
| 7.1 Board Highlights | | |

- Instructional Excellence
- 2021-22 Annual Education Results Report (AERR)
- Kindergarten Open Houses

7.2 Correspondence

7.2.1 [PAUW Foundation Donation 2022-23](#)

7.2.1.1 [Thank you to Pauw Foundation for donation](#)

7.2.2 [Edmonton Community Foundation Donation](#)

7.2.2.1 [Thank you to Edmonton Community Foundation for donation](#)

7.3 Trustee Reports

7.3.1 A. Rheaume, Chair

- Alpenglow and CCHS School Visits
- TBAC Meeting
- BES/BCHS Christmas Concert
- Committee of the Whole Meeting
- Capital Planning Projects Meetings
- LGMS Lands Meetings
- Council of Councils Meeting
- CCHS Parent Council Meeting

7.3.2 B. Callaghan, Vice-Chair

- Christmas Concert
- Alpenglow and CCHS School Visits
- Visit former International Student
- Council of Councils Meeting
- Capital Planning Projects Meetings
- LGMS Lands Meeting

7.3.3 C. Picard

- Nothing to report at this time

7.3.4 L. Sunderland

- Council of Councils
- BCHS Kitchen Re-Design Meetings
- CCHS Parent Council
- Committee of the Whole
- Capital Planning Projects Meeting
- LGMS Lands Meeting

7.3.5 D. Craig

- CCHS Open House
- ERS Christmas Concert
- Exshaw Christmas Concert
- Capital Planning Projects Meeting
- Committee of the Whole
- Council of Councils
- LGMS Lands Meeting

8. Questions - No questions at this time

9. In Camera

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| In Camera | 737-2023 | Motion: B. Callaghan That the Board go in camera at 9:02 p.m. | Carried |
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| Out-of-Camera | 738-2023 | Motion: B. Callaghan That the Board move out of camera at 9:11 p.m. | Carried |
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10: Adjournment

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| Adjourn | 739-2023 | Motion: B. Callaghan That the meeting adjourn at 9:11 p.m. | Carried |
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Arlene Rheaume, Chair
Board of Trustees

Mike Guindon, Secretary - Treasurer
Canadian Rockies School Division