

Minutes of the Regular Meeting of the Board of Trustees of Canadian Rockies School Division held on Wednesday, November 23, 2022 at 7:00 p.m at Exshaw School. The meeting was held in a hybrid format. Participants were invited to attend face-to-face or via google meet. The meeting was recorded and the recording is posted on the division website.

Trustees Present:

A Rheume (Chair), B. Callaghan (Vice-Chair), C. Picard, L. Sunderland, D. Craig

Administration and Staff:

C. MacPhee, Superintendent
D. McKibbin, Deputy Superintendent
M. Guindon, Secretary-Treasurer
M. Shoemaker, Director of Learning Services
S. Greene, Director of Learning, Technology and Facilities
C. Rogers, Principal, Alpenglow, BCHS and CCHS
H. Holthuis, Assistant Principal, CCHS
A Preece, Assistant Principal, CCHS
C. Kestle, Principal, BES
K. Proudfoot, Principal, LGMS
F. Watkins, Assistant Principal, LGMS
N. Dack-Doi, Coordinator, Education Service Agreement
B. Wityshyn, Principal, ERS
J. Keon, Principal, Exshaw
N. Miles, Assistant Principal, BCHS
D. Larson, Lead Teacher, Instructional Excellence
Elizabeth Lewis, Transportation Manager
Angela Spanier - Communication Consultant
J. Bowes, Executive Assistant

Recorder

1. Call to Order

The Chair called the meeting to order at 7:01 p.m. with a quorum of trustees present and called for any additions, deletions or changes to the agenda.

2. Approval of Agenda

Motion: L. Sunderland

That the agenda be approved with the following additions:

- 2.1 Action Item 5.2 Facilities Upgrade - BCHS Kitchen
- 2.2 Action Item 5.3 Facilities Upgrade - CCCHS Theatre
- 2.3 In Camera 9.2 Facilities.

Carried

3. Presentations

- 3.1 [Future's Planning/High School Alignment](#) -

4. Approval of Minutes

4.1 [Regular Meeting](#) - October 19, 2022

Regular Mtg Minutes 721-2023

Motion: C. Picard

That the minutes of the October 19, 2022 Regular Meeting be approved as presented.

Carried

5. Action Items

5.1 [Allocation to Reserves](#)

Allocation of Reserves 722-2023

Motion: L. Sunderland

That the Board of Trustees approves the allocation of Unrestricted Surplus to capital reserves as presented with the allocation of funds to be for the 2021-2022 fiscal year.

Carried

5.2 [Facilities Upgrade - BCHS Kitchen](#)

Facilities Upgrade BCHS Kitchen 723-2023

Motion: B. Callaghan

That the Board of Trustees approve senior administration moving forward to a cost consultant process, followed by tendering, for updating the BCHS Home Economics room.

Carried

5.3 [Facilities Upgrade - CCHS Theatre](#)

Facilities Upgrade CCHS Theatre 724-2023

Motion: B. Callaghan

That the Board of Trustees approve senior administration moving forward with a staged process for slowly upgrading the CCHS theatre

6. Information / Discussion

6.1 [Superintendent Report](#)

- Future's Planning and High School Alignment
 - CCHS Open House November 30th
- Trustee Visits
- PAUW Foundation Partnership - Funding Report
- OLC Updates
- International Program - Ski Academy

6.2 [Deputy Superintendent Report](#)

- Wellness Planning
- Report Cards
- Professional Learning

6.3 [Administrative Procedure 260 Review](#)

6.4 [Administrative Procedures Update](#)

6.5 [Audited Financial Statement - Update](#)

7. Board Items

7.1 Board Highlights

- CCHS Open House
- Facilities Update - BCHS and CCHS
- Administrative Procedures Updates

7.2 Correspondence - No correspondence at this time

7.3 Trustee Reports

7.3.1 A. Rheaume, Chair

- LGMS Trustee Visit
- ERS Trustee Visit
 - Remembrance Day Ceremony
- Represented CRPS at Town of Banff Remembrance Day ceremony
- Banff/Canmore Community Foundation gathering at Whyte Museum
- ASBA Conference
- Committee of the Whole Meeting

7.3.2 B. Callaghan, Vice-Chair

- ERS Trustee Visit
- LGMS Trustee Visit
- CCHS Remembrance Day Ceremony
- Represented CRPS at Town of Canmore Remembrance Day Ceremony
- TEBA
- Committee of the Whole Meeting

7.3.3 C. Picard

- Zone 5 Meeting
- PSBC Conference
- PSBAA
- ASBA Conference
- Committee of the Whole Meeting
- TEBA

7.3.4 L. Sunderland

- BES Remembrance Day Ceremony
- BES Parent Council
- Committee of the Whole Meeting

7.3.5 D. Craig

- ERS Parent Council
- ERS Trustee Visit
 - Remembrance Day Ceremony
- Committee of the Whole Meeting

8. Questions - No questions at this time

9. In Camera

In Camera 726-2023

Motion: C. Picard

That the Board go in camera at 8:50 p.m.

Carried

Out-of-Camera 727-2023

Motion: A. Rheaume

That the Board move out of camera at 9:40 p.m.

Carried

10: Adjournment

Adjourn 728-2023

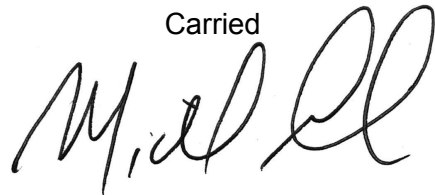
Motion: C. Picard

That the meeting adjourn at 9:40 p.m.

Carried



Arlene Rheaume, Chair
Board of Trustees



Mike Guindon, Secretary - Treasurer
Canadian Rockies School Division