

## **POLICY 11: BOARD DELEGATION OF AUTHORITY**

---

### **BOARD DELEGATION OF AUTHORITY**

The Education Act, section 52, allows for the Board to delegate certain of its responsibilities and powers to others.

The Board authorizes the Superintendent to do any act or thing or exercise any power that the Board may or is required to do or exercise except those matters which, in accordance with section 52 (4) of Education Act, cannot be delegated.

Notwithstanding the above, the Board also reserves the authority to make decisions on specific matters requiring Board approval in accordance with Board policy.

#### **Specifically:**

1. The Superintendent is authorized to suspend a teacher from the performance of the teacher's duties without prior notice if the Superintendent is of the opinion that the welfare of the students is threatened by the presence of the teacher. The suspension shall be conducted in accordance with the requirements of the Education Act.
2. The Superintendent is authorized to suspend from the performance of duties or to terminate the services of any non-certificated staff member. The suspension or termination shall not be appealable to the Board.
3. The Superintendent is delegated the authority to develop Administrative Procedures that are consistent with the Education Act, provincial policies and procedures to include but not limited to the following:

- 100 General Administration
- 200 Instructional Programs & Materials
- 300 Students
- 400 Personnel & Employee Relations
- 500 Business Administration

- a. Program areas requiring Administrative Procedures include:
  - i. Locally Developed / Acquired and Authorized Junior and Senior High School Complementary Courses
  - ii. French as a Second Language and French Immersion
  - iii. Inclusive Education
  - iv. Services for Students and Children
  - v. Early Childhood Services
  - vi. Outreach Programs
  - vii. Off-Campus Education
  - viii. English as a Second Language
  - ix. Guidance and Counseling
  - x. School-Based Decision Making

- xi. School Authority Accountability
    - 1. Health & Safety
    - 2. School Field Trips
    - 3. Expulsions
  - xii. Professional Learning Plan
  - xiii. Student Evaluation
  - xiv. Knowledge & Employability Courses
  - xv. Teacher Growth, Supervision and Evaluation
  - xvi. Daily Physical Activities
4. The Superintendent is authorized to hear any matter and make final decisions with respect to an issue relating to the interpretation or application of the Alberta Human Rights Act (as amended from time to time). The decision shall not be appealable to the Board.

**Legal Reference:**

Section 33,51,52,202,203,204,206,209,210,213,214,215,217,218,219,222 Education Act  
Alberta Human Rights Act

**History:**

Prepared: September 2003  
Amended: February 2014  
Amended: March 2020