

Individual Program Plans Parent Information

What is an IPP?

An Individualized Program Plan (IPP) is a written commitment by the learning team to ensure appropriate planning for students with unique learning needs. It serves as a working document and provides a record of student progress. Adaptations, modifications and accommodations in programming to meet the educational needs of students will be reflected and documented in each student's IPP.

Checklist of IPP Components:

- student and parent profiles
- strengths and areas of growth
- assessments (classroom, diagnostic and specialized)
- differentiated supports (including strategies and/or goals)
- accommodations
- year end summaries/transitions

The IPP Process

Preparation for the IPP provides the opportunity for parents, teachers, school-based administrators and others involved with the student to address the learning needs of the student.

The process for developing an IPP is:

1)	Gather information
2)	Set direction
3)	Develop an IPP
4)	Implement the IPP
5)	Review the IPP

Although the stages are given in sequence, teachers may vary the emphasis and order to meet individual student needs. Several stages may be worked on simultaneously.

Tips for Parents:

General Tips

Parents are valuable members of the IPP team. The following tips may enhance your participation in your child's educational program:

- maintain ongoing contact with the school
- assist educational staff in decision making
- ask about services and resources

Tips for Participating in an IPP Meeting

At the meeting:

- make time limits known if you have other commitments
- provide samples of your child's work done at home if you think they could be useful
- ask questions if anything is unclear to you
- ask how you can help achieve some of these goals at home
- share your goals and expectations for your child

Reviewing the IPP

Throughout the school year, or when a child transfers to a new school, the school-based collaborative team will review the Individual Program Plan. This review helps ensure continuity and effectiveness of programming for the student.

If you have questions about the Individual Program Plan that arise throughout the school year please contact the classroom teacher or the learning support teacher.