

441 APPOINTMENT OF PRINCIPALS

Guidelines

Appointments and designations of the school-based administrator will be subject to the following conditions and/or procedures:

1. Appointment to a Principalship shall be subject to the selection process established by the Superintendent and it shall be the prerogative of the Superintendent to make such appointments.
2. Appointment to a Principalship shall be for a period of one probationary school year.

In the event that it is necessary to effect an appointment during the course of a school year, the appointment may be on an "acting" basis for the duration of the school year. In the event that principals are appointed on an acting basis, the subsequent school year appointments shall be subject to # 1 and #2 above.

3. The Principal shall be formally evaluated by the Superintendent during the probationary year in accordance with the Division policy.
4. The designation of a Principalship, following a successful probationary year, may be for a term of up to a maximum of four (4) years. The probationary Principal shall be notified in writing by the Superintendent by May 30 of the decision with respect to future school year designation.
5. Subject to number 4 above, the Principal shall be formally evaluated by the Superintendent during the first and last year of their appointed term and in accordance with the Division policy. Notwithstanding, evaluation may occur more frequently as deemed necessary by the Superintendent.
6. After a teacher has been designated as a principal for five years, the teacher must either be given a *continuous* designation of principal or be moved to a continuous teaching position.
7. The Principal, in collaboration with the school staff and School Council, shall establish a set of goals as part of the school Three Year Education Plan. These goals must adhere to district and provincial expectations.

Principal Selection Process

It is the right of the Superintendent to appoint a principal at their discretion and to determine the selection process.

History

Developed: August 2003
Amended: March 13, 2007
Amended: April 2020