

341 STUDENT CONDUCT ON SCHOOL BUSES

Background

The Division accepts the responsibility of providing students and staff with a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging.

The Division will ensure safe, reliable, and effective transportation for students.

Students riding in a school bus shall be under the immediate supervision of the driver, who shall report all cases of student misconduct to the Transportation Manager and then to the Principal of the school if necessary.

Procedures

1. Students are responsible to the driver of a school bus in the same way that they are responsible to the teacher of a classroom. Students must obey instructions or directives promptly.

The driver shall exercise such action as is deemed necessary to maintain safety and order on the bus. Any student who disrupts the bus driver or who fails to comply with the rules of conduct on the bus will be reported to the Transportation Manager who will bring it to the attention of the Principal if necessary. The Principal will use the Code of Conduct (Administrative Procedure 393) to determine responses to unacceptable student behaviour. The Principal can suspend the student from bus transportation (in accordance with Administrative Procedure 356).

2. Drivers will be instructed to maintain established schedules. Students are expected to be at the stop 5 minutes before the scheduled pick-up time.
3. A student, having boarded a school bus, shall remain on the bus until it reaches its destination or designated home stop unless the student's parent personally meets the bus and removes the student from the bus.
4. All Kindergarten Students must be met by a parent at the bus stop unless other arrangements have been made through the Transportation Office.
5. The parent must communicate in advance with the Transportation Office if a permanent change to a student's bus stop is required.
6. The driver will assign the seat which the student will occupy. The student is responsible for remaining in the seat assigned by the driver.
7. Students are prohibited from engaging in unacceptable behaviour. Examples of unacceptable behaviour are listed in AP393 Code of Conduct.

8. In the event that a student engages in misconduct, the bus driver will complete a School Bus Misconduct form [AP 341-F](#) and submit it to the Transportation Manager.
9. Students responsibilities include, but are not limited to:
 - a. Following the directions of the driver.
 - b. Using classroom voices.
 - c. Treating others and their property with respect.
 - d. Staying in your seat until the bus comes to a complete stop.
 - e. Upon exiting the bus, students should immediately move at least three meters away from the side of the bus (the Danger Zone).
 - f. Eating is not permitted on the school bus.
10. Damage to the bus, caused by a student, will be reported by the bus driver, via the School Bus Misconduct Form, to the Transportation Office who will then contact the Principal. The parents of the students involved will be responsible for the cost of repairs for any damage to the bus.
11. When entering or exiting from the bus, students must obey the directions of the driver and always pass in front of the bus.
12. Students carrying loose articles must ensure that these do not constitute a danger to other passengers or in any way obstruct the aisles or exits.
13. Large items are not permitted on the school bus in accordance with the National Safety Code: load securement requirements (eg: tubas, hockey equipment bags, skis, toboggans).
14. Except in exceptional circumstances, students shall not leave their seats while the bus is in motion.
15. Personal listening devices with earphones are permitted on the bus.

Forms

[AP 341-F School Bus Misconduct Form](#)

References

Section 11,31,32,33,36,37,52,59,53,197,222,257 Education Act
Traffic Safety Act
Student Transportation Regulation 250/98 (Amended AR 125/2005)
Canadian Charter of Rights and Freedoms

History

Developed: August 2003
Amended: May 2018
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